

## Kirkby-in-Cleveland Parish Council Meeting

Clerk to the Council – Mrs Lynne Smith

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### Minutes

Parish Council Meeting held in Kirkby Church Hall

on 18<sup>th</sup> September 2017 at 7.30pm

Present Cllrs M Frew, A Scott, R Tomlinson, T Seymour, M Weighell, Clerk L Smith

Apologies District Cllrs S Dickins, A Wake PCSO J Crawford

County Cllr Moorhouse had advised the PC that she would be delayed.

Prior to the start of the meeting Cllr Frew expressed the condolences of the Parish Council to Cllr Weighell on the death of his mother, Mrs Pat Weighell.

**1.0 Declaration of Interest** – Cllr Tomlinson for 6.1

**2.0 Minutes of the meeting held on 17<sup>th</sup> July 2017** agreed and signed by Cllr Frew.

As Mr & Mrs R Sim attended the meeting the PC agreed to discuss item 5.1 at this stage.

5.1 17/01707/FUL - Alterations to form dormer window to side at Moorside, Kirkby Lane

Kirkby in Cleveland North Yorkshire TS9 7AL by Mr & Mrs R Sim. NO OBJECTIONS

Cllr. Frew welcomed Mr. & Mrs Sim to the meeting and outlined the Parish Council's role in the planning process. It was confirmed that the Parish Council having spoken to the immediate neighbours had no objections to their proposals and would respond to Hambleton District Council accordingly. Mr. and Mrs. Sim left the meeting.

**3.0 Police Report** – The Police did not attend but sent a written report.

There were no reported incidents of Anti-Social Behaviour, Auto-Crime, Burglaries, Criminal Damage or Thefts. However Suspicious Activity was reported on 14<sup>th</sup> September 2017. The driver of a white van was asking residents of Hill Road if any potholes needed to be filled. He claimed to be from Highways. An officer was dispatched to the area however no one was located. The current policing policies of North Yorkshire Police continue to be rural crime – Theft and burglary. A reminder to be aware of distraction burglaries was issued. The PC would like to remind residents that Kirkby is a “No Cold Calling area” so uninvited callers can be asked to leave and the police called if the request is not observed.

**4.0 Matters Arising**

4.1 Speeding through the village - Residents with children have expressed severe concerns at the speed of vehicles driving through the village. The clerk has contacted 95 Alive again but the actions mentioned have not yet occurred. Another reminder is to be forwarded requesting this action as soon as possible.

4.2 Dog Fouling - Unfortunately there has been an increase in dog fouling on graves in the churchyard. This is very upsetting to the bereaved so the PC strongly urges dog walkers who use the churchyard, to clear up after their dogs. “No Dog Fouling” signs are to be placed around the village as a reminder.

County Cllr Moorhouse arrived at 8pm

4.3 Road Signs at entrances to the village – This is an ongoing matter; however Mr P Hoey has made enquires as to the cost of replacing the 3 signs on the roads from Stokesley, Great Broughton and Busby.

4.4 Noticeboard – Autumn Village Tidy Up Session – The noticeboard is on hold at present. The Autumn Village Tidy Up Session is to take place on 14<sup>th</sup> October 2017. Meet at the crossroads at 9.30am. A notice is to be placed in the Church Newsletter. Cllr Scott is to produce a laminated notice to be placed on the green bin identifying it as Kirkby Village

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Tidy Up to ensure that it is emptied free of any charges. The holly tree is growing again so S Johnson is to be contacted for a quote for its removal. As Hambleton District Council has approved the application for the felling of the horse chestnut tree from the churchyard it is to take place on November 20<sup>th</sup> and is expected to take two days. The signs advertising the sale of holiday homes that were placed on Parish Council land without permission had been taken down but were reinstated, once again without permission. The clerk is to send a letter to the person responsible requesting that the signs be removed permanently and not placed on parish council land again.

4.5 Kirby Bank Trod – There has been a site visit by the legal team. This matter is to go to the Executive in October.

4.6 Settlement Character Assessment – The chair and the clerk are to liaise to produce a draft document.

4.7 Dromonby Bridge Farm – It had been noted that some building work had commenced before a planning application had been received. (Item 5.2) Our District Councillors to be contacted for support on this matter.

4.8 Hill Yard – previously Farmyard at Kirby House Farm - the work is to commence shortly. The PC will receive a CIL payment as some of the houses are classed as self-build. It was confirmed that hatching is the preferred option at the crossroads.

4.9 NYCC email on Parish Portal for reporting highway and street lighting matters – the portal is to be set up by the clerk as soon as possible.

4.10 NYCC Minerals and Waste Plan Amendments Consultation – Not necessary to make a response.

4.11 Working Better Together – Police and Fire Services Consultation - The PC had no comments to make.

4.12 Parish Website – email from D.Chadwick – Confirmed that the minutes for the last three years are to be placed on the website and current minutes to be sent once approved.

## **5.0 Planning Applications**

5.2 17/01883/FUL - New security wall and gate to existing field access at Dromonby Bridge Farm, Busby Lane Kirkby in Cleveland, North Yorkshire TS9 7AP by Mr Robert Jones. The PC wish this application be refused for the following reasons –

i) the work has commenced

ii) the dwarf walls are not necessary as they do not add security to the property – the policy of Highways is not to allow stones on verges.

iii) the stone in the dry stone walling is not in keeping with local tradition.

5.317/00180/OUT – Outline application for residential development at Hill View, Hill Road Kirkby-in-Cleveland TS9 7AN for Mr. Timothy and Mrs. Heather Bone – response from HDC to letter sent to Justin Ives. - Cllr Frew is to reply to this letter as the PC feels that the response does not address the PC's concerns.

## **6.0 Planning Decisions**

6.1 17/01524/TPO Proposed works to a tree subject to a tree preservation order 2000/02. Horse Chestnut to be felled at St Augustines Church, Kirkby Lane, Kirkby in Cleveland, North Yorkshire TS9 7AQ by Mr Phillip Glover. **GRANTED**

## **7.0 Finance**

7.1 Payments made- £70 x3 Grass cutting – E Heaviside

7.2 Payments approved

i) Clerks salary

ii) Website software

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iii) M Frew – ink, paper & postage

iv) Grass cutting

7.3 Seat up Hill Road – The work has been completed by John Davies. The PC wishes to extend its thanks to him and gratitude to the community, who donated the funds to enable the restoration work to take place. As the PC had earmarked funds for the seat repairs, it was suggested that this money now be used to maintain the phone box. BT is to be contacted to establish who is responsible for the maintenance of the box. The PC would like to invite residents for a small celebration at the December meeting.

7.4 Clerk's salary – The clerk has been unable to find any information on parish clerks salaries. She is to contact similarly sized parish councils.

7.5 Audit - completed, received, accepted & published. Clerk to place confirmation on noticeboard & website.

7.6 Precept 2018/19 notification – received and to be discussed at the next PC Meeting

## **8.0 Correspondence**

8.1 Clerks & Councils Direct - circulated

8.2 NYMNPA Annual Review – circulated

8.3 North Yorkshire Fire & Rescue Service – Home Safety Checks – circulated

8.4 SLCC North Yorkshire Branch Training Day - circulated

8.5 NYMNPA – Western Area Parish Forum – Tuesday 17th October 2017 – No one available to attend.

8.6 North Yorkshire Moors, Coast and Hills LEADER Programme advised by County Cllr Moorhouse that we may be able to access this source of money even though only a small part of the Parish is within the North York Moors. Information passed to the Local History Society as they may need a source of funding relating to Kirby Bank Trod.

8.7 PC rep. on GBVH Committee – John Davies is happy to continue as Kirkby's representative on the GBVH Committee. Cllr. Frew to confirm to GBVH Committee.

8.8 The Henry Edmonds Trust - The PC received confirmation from the Trust that Mrs Alison Smith had resigned. As Alison was elected by Kirkby PC, another Trustee is required to take her place. The Trust was keen that the new Trustee had strong, longstanding links to the village and had children attending/due to attend the primary school. Cllr Scott would fulfil all this and is willing to serve on the Trust. The PC agrees that this would be an appropriate appointment and will inform the Trust accordingly.

8.9 Hambleton Area Committee Meeting on 25<sup>th</sup> September 2017 – no one available to attend.

8.10 Village Events – passed to Mrs S Hayton for her attention.

8.11 Zurich requesting permission to send a quote for Parish Insurance – Not required

8.12 The PC congratulated former Parish Cllr John Hugill and his wife Jean on celebrating their diamond wedding anniversary.

## **9.0 Matters Arising Since The Agenda Was Produced**

9.1 Toft Hill Caravan – An update had been received from Ian Faircloth. A planning application would be required if the hollows were to be filled in.

9.2 New chalets are to be built at Dromonby Grange Farm, Stokesley.

9.3 Defibrillator training – following inquiries regarding a possible re-run of the defibrillator training, a notice is to be put in the Church newsletter with outline guidance given at that meeting.

**10.0 Date of next meeting – Monday 30<sup>th</sup> October 2017 at 7.30pm in the Church Hall, Kirkby**

Mary C. Frew  
30/10/17