

## MINUTES

### KIRKBY IN CLEVELAND PARISH COUNCIL MEETING via Zoom on Monday 26<sup>th</sup> April 2021

Clerk to the Council – Mrs Lynne Smith  
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**Attendees:** County Cllr H Moorhouse, District Cllr B Griffiths, Cllrs M Frew, T Seymour, R Tomlinson, M Weighell, A Scott, clerk Mrs L Smith.

1. The Chairman reminded the Council that there was a possibility for the audio recording of the meeting.
2. Apologies of absence were received from District Cllr AWake and the Police.
3. No declarations of interest were made.
4. The minutes of the meeting held on 8<sup>th</sup> March 2021 were declared as a true and correct record and signed accordingly by Cllr Frew
- 5.1 Police Report – The police were unable to attend: - however a report was received. There was 1 incident recorded which was one of fraud. The Police are reminding all residents to be vigilant for scam phone calls in relation to National Insurance Numbers. The calls usually claim that the NI No has been compromised and that a fee is required for a new number. It has been advised that the call should be terminated immediately and 101 contacted. **NEVER** provide personal information over the phone.
- 5.2 30 mph sign – Cllr Scott has obtained the 30mph signs at a cost of £21.40. These signs will be placed in position in due course.
- 5.3 Grit bin – The bin has been positioned near the entrance to the Northumbrian Water Reservoir entrance. Cllr Frew thanked County Cllr Moorhouse for her assistance.
- 5.4 New noticeboard - The clerk has obtained an estimate for 2 different sizes of noticeboard but is now waiting to ascertain which size would be the most appropriate for the council's needs. When a decision has been reached further estimates will be obtained.
- 5.5 Website – This is ongoing
- 5.6 TRO notices for Kirby Bank – Cllrs Frew and Seymour are to liaise to confirm the wording and size of these signs)
- 5.7 Blocked drains – The drains have been jetted by NYCC Highways but Cllr Weighell advised that they were blocked again, by silt, within a few days. County Cllr Moorhouse is to contact Mr J Collins of Highways. District Cllr Griffiths suggested a site meeting of all parties concerned to ascertain the reason for the constant blockage of the drains around Dromonby Hall and Dromonby Hall Farm.
- 5.8 Gt. Broughton playpark – There does not appear to be any formal documentation regarding the arrangement of Kirkby Parish Councils's contribution to the upkeep of the playpark. The playpark is to undergo a large refurbishment starting on 14<sup>th</sup> May at a cost of approx. £17000. As Kirkby PC did not buy the VAS equipment there is an unexpected surplus of funds, the decision was made to offer Gt. Broughton PC a contribution of between £2500-£3000 towards the purchase of new equipment. Cllr Frew is to liaise with the chair of GBPC with regards to KPC future contribution; bearing in mind the precept for KPC is considerably smaller than that of GBPC. Once a mutual decision has been made a written agreement should be drawn up. A request for regular invoices for grass

cutting is to be made.

5.9 Toft Hill Caravan Park – The Park is now open. Everyone who was present during lockdown had a legitimate reason for being there. District Cllr Griffiths is to ascertain the current rules and regulations regarding lengths of stay in caravan parks. The park is still in breach of the planning permission of 2010 and HDC is continuing to investigate.

5.10 Tree Protection Orders – HDC decided that the trees were not in a good condition so a protection order was refused.

5.11 The Annual Parish Meeting is to be held on 24<sup>th</sup> May 2021 in the Church Hall rather than the Flintoff Room to allow for the necessary distancing for indoor meetings to comply with Covid regulations.

## **6. Decisions upon the following planning applications**

6.1 21/00659/FUL - Revised application for new entrance, conversion of garage to ancillary accommodation, new roof at Safari, Kirkby Lane, Kirkby in Cleveland, North Yorkshire TS9 7AL –**NO OBJECTIONS**

6.2 21/00816/FUL - Demolition of existing timber garage with a new build stone garage and pellet store. Existing roof repairs and internal reconfiguration of existing loft space at Dromonby Farm, Busby Lane, Kirkby in Cleveland, North Yorkshire – **NO OBJECTIONS**

6.3 21/00817/LBC -Demolition of existing timber garage with a new build stone garage and pellet store. Existing roof repairs and internal reconfiguration of existing loft space at Dromonby Farm, Busby Lane, Kirkby in Cleveland, North Yorkshire – **NO OBJECTIONS**

## **7. Planning decision/information**

7.1 21/00002/FUL - Proposed front, rear and side ground floor extensions, as amended 12 February 2021 at 3 Busby Lane, Kirkby in Cleveland, North Yorkshire TS9 7AW - **GRANTED**

7.2 17/02687/OUT - Outline application (some matters reserved) for the construction of a mixed use B1, B2/B8 development and associated parking and access at land south of Bridge House, Station Road, Stokesley, North Yorkshire - **APPEAL DISMISSED**

## **8. Matters requested by councillors**

8.1 Spring Village Tidy Up Session – This is set to take place on 22<sup>nd</sup> May

### **9.0 Financial Matters**

9.1 To receive details of payments made - none

9.2 To approve accounts for payment

i) YLCA for annual subscription £131

ii) Hire of Church Hall (6 months in advance) (the cost per meeting is now £12)

iii) Grass cutting

iv) printing ink and paper

9.3 Confirmation of bank balance –£10548.59 at 1/4/2021

9.4 Annual audit – exempt status declared (gross income and gross expenditure both below £25000) . Agreed to ask Ann Bransby to conduct the internal audit.

9.5 Any other financial business – none.

### **10.0 Correspondence received and actioned where necessary**

10.1 YLCA - consultation re. Remote meetings –these meetings cease after 6<sup>th</sup> May 2021. Cllr Frew is to respond to YLCA on behalf of the PC confirming that remote meetings were a good idea in certain circumstances

10.2 Dog fouling signs – A sign to be placed on the gatepost at the of the footpath entrance on Hill Road. Permission is to be requested from Mr W Barnacal. Another is to be placed in the centre of the village. Take Litter Home signs – not felt necessary as litter not a problem in the village.

10.3 Mr D Dryden has informed the PC that the removal of the machinery at Prodrive on Station Road has not been actioned in accordance with the requirements of the enforcement order.

10.4 Community SpeedWatch can now recommence. However volunteers are required. A notice is to be placed in the Church magazine.

**11.0 Next meeting Monday 24th May 2021 at 7.0 0 p.m. with the Annual Parish Meeting at 8pm in Kirkby Church Hall (in line with Covid regulations)**