

Minutes of extraordinary meeting of Kirkby Parish Council held on Tuesday 22nd June 2021

Clerk to the Council – Mrs Lynne Smith

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Attendees: Cllrs. M. Frew, R. Tomlinson, M. Weighell, A. Scott, Clerk Mrs. L. Smith.
Apologies of absence were received from County Councillor H. Moorhouse, District Cllrs. B. Griffiths and A. Wake, and Cllr. T.Seymour.

1. Decisions on the following planning applications

1.1 21/01351/LBC Listed building consent for internal and external alterations to dwelling to return it to habitable condition at Ivy House, Kirkby Lane, Kirkby in Cleveland.

1.2 21/01350/FUL Change of use of agricultural land to equestrian use. External and internal alterations to dwelling to return it to habitable condition at Ivy House, Kirkby Lane, Kirkby in Cleveland - The PC wish to see both applications refused. It is felt that there would be damage to the historic context of the row of listed buildings due to the demolition of the outbuilding and the size of the proposed extension; a detrimental effect on the amenity of the owner of Wayside Cottage in the use of their rear garden.

2. Financial Matters

2.1 The Annual Statement was approved at the previous meeting on 24th May 2021

2.2 Annual Account and Audit

i) Kirkby in Cleveland Parish Council was certified as exempt from external audit for fiscal year 2020/2021

ii) The Annual Internal Audit Report for 2020/21 included at page 4 of the Annual Governance and Accountability Return (AGAR) 2020/21 was noted.

iii) Section 1 - Annual Governance Statement 2020/21 for Kirkby-in-Cleveland Parish Council on page 5 of the AGAR 2020/21 was approved and signed by Cllr Frew.

iv) Section 2 - Accounting Statements 2020/21 for Kirkby-in-Cleveland Parish Council on page 6 of the AGAR 2020/21 approved and signed by Cllr Frew.

v) The publication on a public website of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities approved, namely

- Certificate of Exemption
- Annual Internal Audit Report 2019/20
- Section 1 AGAR 2019/20 - page 5

- Section 2 AGAR 2019/20 - page 6

- Analysis of variances

- Bank reconciliation to 31st March 2020

- Notice of the period for the exercise of public rights and other information required by Regulation 15(2) Accounts and Audit Regulations 2015

vi) The appointment of Ann Bransby to conduct the internal audit was confirmed at the PC meeting on 19th April 2021

vii) The period for the exercise of public rights is determined to commence 28th June 2021 and end 6th August 2021.

Date of the next meeting – Monday 12th July 2021 at 7.30 p.m.