

MINUTES

KIRKBY IN CLEVELAND PARISH COUNCIL MEETING on Monday 26th September 2022

Clerk to the Council – Mrs Lynne Smith
kirkbyparishclerk@hotmail.co.uk

Cllr. Frew welcomed Cllr. Passman to his first meeting of the Parish Council since his co-option following the retirement of Cllr. Tomlinson at the May elections.

Attendees: Cllrs M Frew, M Weighell, A Scott, J Passman and clerk Mrs L Smith

1. The Chairman reminded the Council that there was a possibility for the audio recording of the meeting.

2. Apologies of absence were received from County Cllr B Griffiths, District Cllr A Wake, Cllr T Seymour.

3. No declarations of interest were made.

4. The minutes of the meeting held on 18th July 2022 declared as a true and correct record and signed accordingly by Cllr Frew

5 Ongoing issues and the decisions made

5.1 Police report - No incidents reported

5.2 Noticeboard – Clerk to contact NYCC Highways to enquire if a list of acceptable contractors is available.

5.3 HM Land Registry (HMLR) parish land ownership – clerk to follow up.

5.4 Defibrillator – Registered but the name of the guardian is still to be changed from Mrs Frew to Mr Johnson.

6. Decisions upon the following planning applications

6.122/01757/FUL Proposed single storey side extension and new roof to porch at Ladywell House, Kirkby Lane, Kirkby In Cleveland Middlesbrough, North Yorkshire TS9 7AL **NO OBJECTIONS (Granted 26/9/2022)**

6.2 22/01939/REM Application for approval of reserved matters (access, appearance, landscaping layout and scale) following outline permission 21/01225/OUT - Outline planning permission with all matters reserved for construction of a dwelling at A Hill & Sons Nurseries at Station Nurseries, Station Road, Stokesley North Yorkshire **NO OBJECTIONS**

6.3 22/02011/CAT Works to fell 2no.trees and works to trees in a conservation area at Ivy House, Kirkby Lane, Kirkby in Cleveland, Middlesbrough North Yorkshire TS9 7AQ **NO OBJECTIONS but the PC would recommend a tree surgeon's opinion**

6.4 22/02032/LBC Replacement of front door and four windows to east elevation of the property at Ivy House, Kirkby Lane, Kirkby In Cleveland, Middlesbrough North Yorkshire TS9 7AQ - the PC feels that any original features should be re-used where possible.

6.5 Toft Hill Caravan Park – nothing to report

6.6 Mr R Jones has made an appeal 21/01613/FUL 22/00012/REFUSE - the construction of a detached dwelling with ancillary domestic buildings, including garages, barn, AD unit, stables plus equestrian area and associated landscaping.

7 Receive the following planning decisions -

7.1 22/01448/FUL Construction of a two storey side extension at Bense Bridge Cottage, Bense Bridge Farm, Stokesley TS9 5LD **GRANTED**

7.2 22/01226/FUL Proposed extension to existing Granary building at Bense Bridge Farm, Stokesley TS9 7LD **GRANTED**

7.3 22/01241/LBC and 22/01240/FUL Conversion of 1 and a half storey domestic outbuilding to form single storey ancillary accommodation at The Old Vicarage, Kirkby Lane, Kirkby in Cleveland, TS9 7AQ **GRANTED**

7.4 22/01303/FUL Construction of a stable block at Ivy House, Kirby Lane, Kirkby in Cleveland TS9 7AQ **GRANTED**

7.5 22/01361/FUL Proposed reception car park and three flag poles at Marlow Foods, Station Road, Stokesley, TS9 7AB **GRANTED (the three flagpoles have been removed from the application.)**

7.6 20/01595/FUL Change of use of land and the siting of 20 static holiday units to form a static accommodation holiday park with associated parking at Dromonby Grange Farm Stokesley North Yorkshire **WITHDRAWN**

7.7 21/01348/DCN Discharge of conditions attached to Planning Consent 21/01348/FUL- Retrospective permission for dust extraction installation and associated noise mitigation works at Prodrive Joinery And Shopfitting Limited Burdon Limited Station Yard Station Road Stokesley Middlesbrough North Yorkshire TS9 7AB **GRANTED**

8. Matters requested by council –

8.1 Maintenance of website – It was **AGREED** that Mr T Jones is to continue maintaining the website and pay the domain name costs.

8.2 Autumn Village Tidy Up Session – is to take place on 15th October 2022. Please meet at the crossroads at 9.30am followed by coffee at Appleton House.

8.3 Dates for meetings in 2023 – 23rd January 2023, 6th March, 24th April, 5th June, 17th July, 11th September, 30th October, 11th December.

9. Financial Matters

9.1 Details of payments made -

- i) £10.05 – Clerk - extra ink, paper & postage.
- ii) £155 - YLCA- Internal audit
- iii) £272.17 – Zurich - Parish Council insurance
- iv) £130 - Mr T Jones – Annual cost of hosting website

9.2 Approved accounts for payment

- i) Thomas Jones – maintenance of website
- ii) Clerk's quarterly payment

iii) Ground work

iv) Repair of parish laptop, paper & ink - Cllr Frew

9.3 Confirmation of bank balance – as at 5th September 2022- £9326.44.

9.4 Audit papers removed from noticeboard. No requests received to see the papers.

9.5 CIL payment from HDC - received

9.6 Registration of new RFO – Clerk/RFO to investigate.

9.7 Clerk & RFO salary review – Chair & vice chair to discuss and give decision at next meeting.

9.8 5 cheques signed for upcoming payments.

10 Correspondence received and action to be taken

10.1 20's Plenty for North Yorkshire – No action to be taken

10.2 "Let's talk" email- this campaign aims to talk to as many people across North Yorkshire to find out their priorities for the new North Yorkshire Council unitary authority which comes into being in April 2023. The two local dates to 'join the conversation' are 21/10/22 Stokesley Market 9.30 am, - 1.30 pm and 11/11/22 Stokesley Leisure Centre 9 a.m. -11

10.3 Western Area Parish Forum Meeting Tuesday 25th October 2022 – Cllr Weighell to attend.

10.4 YLCA Training – Mandatory and Best Practice Webinar 28/09/22 10.00 a.m. -11.30 a.m. - no-one available. Cllr. Frew to request notes from the meeting. Cllr. Frew to pass details of the 'Off to a Flying Start' training for new councillors to Cllr. Passman.

10.5 Letter of thanks from Great North Air Ambulance for our support – agreed not to take part in any other GNAA fundraising initiatives.

10.6 20/01963/FUL – Velux windows on west side of house are not in the plans. Clerk to enquire of HDC Planning Dept. if this area is being used as living space.

11.0 Date of next meeting 31st October 2022 in Kirkby Church Hall at 7.30 p.m.