

## MINUTES

**KIRKBY IN CLEVELAND PARISH COUNCIL MEETING** on Monday 31st October  
2022

Clerk to the Council – Mrs Lynne Smith  
[kirkbyparishclerk@hotmail.co.uk](mailto:kirkbyparishclerk@hotmail.co.uk)

**Attendees:** County Cllr B Griffiths, Cllrs M Frew, T Seymour, M Weighell, A Scott, J Passman and clerk Mrs L Smith

**1. The Chairman reminded the Council that there was a possibility for the audio recording of the meeting.**

**2. Apologies of absence were received from NY Police**

**3. No declarations of interest were made.**

**4. The minutes of the meeting held on 26<sup>th</sup> September 2022 declared as a true and correct record and signed accordingly by Cllr Frew**

**5 Ongoing issues and the decisions made**

5.1 Police report - No incidents reported

5.2 Noticeboard – Clerk to contact NYCC Highways to enquire if a list of acceptable contractors is available.

5.3 HM Land Registry (HMLR) parish land ownership – clerk to follow up.

5.4 Defibrillator – Mr R Johnson confirmed as guardian.

5.5 Western Area Forum Meeting – Report from Cllr Weighell. The meeting concentrated on figures and not on practical ideas, such as planting more conifers, which are fast growing, increasing number of hedgerows.

5.6 Autumn Village Tidy Up Session – The session went well. Cllr Frew thanked everyone involved.

5.7 Dates for meetings in 2023 – confirmed as acceptable.

**6. Decisions upon the following planning applications**

6.1 21/01351/DCN02 Discharge of condition 4 from previously approved application 21/01351/LBC- Listed building consent for Internal and external alterations to dwelling to return it to habitable condition at Ivy House, Kirkby Lane, Kirkby in Cleveland, Middlesbrough, North Yorkshire TS9 7AQ **GRANTED** 26/9/2022

6.2 22/01240/DCN Discharge of condition 3 to previously approved application 22/01240/FUL at The Old Vicarage, Kirkby Lane, Kirkby in Cleveland, Middlesbrough, North Yorkshire TS9 7A - No response required

**7 Receive the following planning decisions**

7.122/01757/FUL Proposed single storey side extension and new roof to porch at Ladywell House, Kirkby Lane, Kirkby in Cleveland, Middlesbrough, North Yorkshire TS9 7AL **GRANTED**

7.2 22/02011/CAT |Works to fell 2no. trees and works to trees in a conservation area at Ivy House, Kirkby Lane, Kirkby in Cleveland, Middlesbrough, North Yorkshire TS9 7AQ **GRANTED**

7.3 21/01431/FUL Change of use of land for an extension of existing holiday park to provide space for 14 additional holiday lodges with associated landscaping, parking and new access at Toft Hill Caravan Park, Hill Road, Kirkby in Cleveland, Middlesbrough, North Yorkshire TS9 7HJ **REFUSED** - The PC agreed that the enforcement order should be implemented – the barrier and signage removed.

7.4 20/01963/FUL Land below Appledore – re. The Velux windows to the rear elevation

of the roof which are not on the approved plans. The PC has been advised by HDC Planning that this could be considered permitted development by the applicant. The PC questions whether permitted development is allowed on a property not yet completed according to the plans as approved. HDC to be contacted about this  
7.5 22/00032/FUL Dromonby Grange Farm, Kirkby in Cleveland, Middlesbrough, North Yorkshire TS9 7AR - **GRANTED** 31/10/2022

7.6 22/02032/LBC Replacement of front door and four windows to east elevation of the property at Ivy House, Kirkby Lane, Kirkby in Cleveland, Middlesbrough, North Yorkshire TS9 7AQ **GRANTED** after a narrower glazing bar was agreed.

### **8. Matters requested by council**

8.1 Meeting on 12<sup>th</sup> December – It was agreed that residents be invited to a Festive Gathering prior to the PC meeting at 7.30pm.

8.2 Mr T Jones has requested a reference from the Parish Council. It was agreed that Cllr Scott would action this on behalf of the PC.

### **9. Financial Matters**

9.1 Details of payments made –

- i) Clerks salary & expenses
- ii) Maintenance of website – £120 - Thomas Jones
- iii) Computer ink & paper - £57.40 - Cllr Frew

9.2 Approved accounts for payment

- i) Repair of laptop & replacement of battery
- ii) Wine/mince pies for Festive Get together
- iii) Hall hire

iv) 2 webinars for new councillor

v) v) Groundworx grass cutting

9.3 Confirmation of bank balance – as at 5th October 2022 - £11,241.44

9.4 Mrs Tomlinson to be contacted in respect of change of signatory on bank account.

9.5 Clerk/RFO salary review – ongoing.

9.6 Precept – RFO to recommend amount for precept for 2023/24 for approval by PC

9.7 CIL has to be used within 5 years. Projects to be identified before change from HDC to unitary body next March

### **10 Correspondence received and action to be taken**

10.1 White Rose Bulletin SLCC 14/10/22 – Civility & Respect Pledge - to be signed

10.2 Christmas tree – Cllr Seymour to action

**11.0 Date of next meeting 12th December 2022 in Kirkby Church Hall at 7.30 p.m. with Festive gathering at 7.00pm**