

## MINUTES

### KIRKBY IN CLEVELAND PARISH COUNCIL MEETING on Monday 6<sup>th</sup> March 2023

Clerk to the Council – Mrs Lynne Smith  
[kirkbyparishclerk@hotmail.co.uk](mailto:kirkbyparishclerk@hotmail.co.uk)

**Attendees:** County Cllr B Griffiths, Cllrs M Frew, T Seymour, M Weighell, A Scott, J Passman and clerk Mrs L Smith & 1 resident

**1. The Chairman reminded the Council that there was a possibility for the audio recording of the meeting.**

**2. Apologies of absence were received from NY Police, District Cllr AWake**

**3. No declarations of interest were made.**

**4. The minutes of the meeting held on 23rd January 2023 declared as a true and correct record and signed accordingly by Cllr Frew**

**5 Ongoing issues and the decisions made**

5.1 Police report - No incidents reported – reminders of telephone scams/dot pen marking/any drug information email [SNastokesley@northyorkshire.pnn.police.uk](mailto:SNastokesley@northyorkshire.pnn.police.uk)

5.2 Draft Parish Charter Consultation – Broken down into 6 areas. There will be a Parish Sector to liaise between NYCC and the parishes. It will be a community network to involve more people in the workings of the new council. Cllr Seymour to complete and return.

5.3 NYCC Highways Asset Management – NYCC Highways need confirmation of verge cutting by Highways within the parish. Clerk to follow up.

5.4 Request from a resident that minutes are displayed earlier with draft/not approved signs. It was decided that the minutes would be displayed as requested within 2 weeks of the meeting.

5.5 Noticeboard – ongoing

5.6 HM Land Registry (HMLR) parish land ownership – Training on Common Land and Village Greens by YLCA on Tuesday 23/5/23. Clerk to attend webinar. Cost of course agreed unanimously.

5.7 Off to a Flying Start – the PC has begun to update the necessary papers as recommended by YLCA & NALC. A revised list of vulnerable people is to be actioned.

5.8 Blocked drains – Clerk to ascertain current position through the Parish Portal.

5.9 Coronation Day celebrations – Cllr Passman to follow up. PC agrees in principle to contribute financially to the music as was agreed for the Queens Jubilee. Approval will be given when more details are available at the next meeting.

5.10 YLCA webinar on Highways and Street lighting – Clerk to request again that this training is offered again.

5.11 Twenty's Plenty campaign – YLCA raining – Road Safety and Speeding Concerns - 09/06/23. Cllr Passman to attend. Chair is to respond to Mr J Davies regarding his email concerning speeding within the village.

5.12 The PC expressed its concerns that the work completed on Herringbone House does not comply with the planning application. Cllr Passman to send photo of garage outbuilding to the clerk to forward to HDC planning with the query as to whether this complies with the planning permission granted.

**6. Decisions upon the following planning applications**

6.1 23/00200/FUL and 2300201/LBC – Application for Air Source Heat Pump heating system at the School House, Hill Road, Kirkby in Cleveland, North Yorkshire, TS9 7AN  
**NO OBJECTION**

6.2 23/00428/CAT Work to trees in a conservation area at Ivy House, Kirkby Lane, Kirkby in Cleveland, North Yorkshire TS9 7AQ **NO OBJECTION**- The PC agreed that as the tree in question looks rotten it should be cut down completely rather than being left as a habitat pole.

6.321/01431/REFUSE Change of use of land for an extension of existing holiday park to provide space for 14 additional holiday lodges with associated landscaping, parking and new access at Toft Hill Caravan Park, Hill Road, Kirkby In Cleveland, North Yorkshire TS9 7HJ - 22/00044/REFUSE – It has been noticed that the entrance is not like an entrance to a field as was indicated in the original plans.

## **7 Planning decisions -**

7.1 22/02937/MRC Application to remove Condition 3 to previously approved application 10/02807/FUL at Toft Hill Caravan Park, Hill Road, Kirkby In Cleveland, North Yorkshire TS9 7HJ **GRANTED**

7.2 22/00032/DCN Discharge of condition 4 (Landscaping and biodiversity net gain scheme) from previously approved application 22/00032/FUL at Dromonby Grange Farm, Kirkby in Cleveland, North Yorkshire TS9 7AR **GRANTED**

**8. Matters requested by council** – Date of Spring Village Tidy Up Session was decided to be on 13<sup>th</sup> May 2023. Meet at the crossroads at 9.30am.

## **9. Financial Matters**

9.1 Payments made

i) Great & Little Broughton PC - £519.48 – Kirkby PC contribution to maintenance of playpark

ii) Clerk's salary

iii) GNAA - £100

9.2 Payments approved

i) Repair of clerk's printer ( This item was inadvertently listed under payments made on the minutes of the meeting on 23January 2023

ii) Charitable Donation to GNAA

iii) YLCA fees for webinar on Speeding for Cllr Passman

9.3 Confirmation of bank balance - £9748.87 as at 3<sup>rd</sup> February 2023

9.4 Registration of new RFO as signatory with Barclays Bank – documents completed and forwarded to Barclays Bank. Cllr Seymour to chase and request copy of missing May 2022 bank statement needed for the audit.

9.5 CIL Payment projects – Suggestions -

i) Seat at Gt. Broughton & Kirkby cricket field

ii) Coronation bench up Hill Road – A brass plaque to be added to the bench already there

9.6 Internal Auditor for 2023 Audit – YLCA confirmed

9.7 Charitable donation see item 9.2

9.8 see 9.5

9.9 RFO to prepare accounts for approval at the next meeting.

## **10 Correspondence received and action to be taken**

10.1 YLCA Publications – Information passed on

10.2 YLCA Training- Whole Council sessions – Decided against at present

10.3 Climate change - NY Council Climate Change Strategy - Let's Talk Climate

- Yorkshire and Humberside Climate Commission - webinar 23/03/23 6.30 p.m – Decided against at present.

10.4 Voter ID required for elections - information should be placed in newsletter & website before next general election.

10.5 New Ranger for our area (South) of the North Yorks Moors National Park is Ben Jackson

**11. Meetings/Training** – Government Planning reforms -training 24.05/23. Consider at the next meeting.

**12.0 Date of next meeting Monday 25<sup>th</sup> April 2023 in Kirkby Church Hall at 7.00 p.m. followed by Annual Parish Meeting at 8.00pm**

DRAFT