

# MINUTES

## EXTRAORDINARY MEETING OF

**KIRKBY IN CLEVELAND PARISH COUNCIL** on Monday 22<sup>nd</sup> May 2023

Clerk to the Council – Mrs Lynne Smith

[kirkbyparishclerk@hotmail.co.uk](mailto:kirkbyparishclerk@hotmail.co.uk)

**Attendees:** County Cllr Griffiths, Cllrs Frew, Seymour, Weighell, Passman and clerk Mrs L Smith

### **1.Election of Officers**

Chair – Cllr Frew Proposed by Cllr Seymour Seconded by Cllr Passman

Vice Chair – Cllr Seymour Proposed by Cllr Frew seconded by Cllr Passman

RFO - Mrs Lynne Smith

### **2.Declaration of Acceptance – signed by Cllr Frew**

**3.The Chairman reminded the Council that there was a possibility for the audio recording of the meeting.**

### **4. Apologies of late arrival received from Cllr Scott**

**5. No declarations of interest were made.**

**6. The minutes of the meeting held on 24<sup>th</sup> April 2023 declared as a true and correct record and signed accordingly by Cllr Frew**

### **7 Ongoing issues and the decisions made**

7.1 Blocked drains – portal not yet visited by clerk. Northumbrian Water appears to have done extensive work to the drains near The Grange but no details are available. Work still needed on Busby Lane between Dromonby Hall and Dromonby Hall Farm entrances. Still waiting for funding for repair to drains outside Kirby House.

7.2 Government Planning Reform – Cllr Passman offered to take part in the YLCA webinar at 6.30pm on 24<sup>th</sup> May 2023 and update the PC at the next meeting.

7.3 Spring Village Tidy Up – went well and much was achieved. Cllr Frew thanked everyone who took part. Clerk/RFO undertook risk assessment of the benches – all secure and in safe condition, only cosmetic work needed.

7.4 Coronation Day Celebrations – Cllr Passman informed the PC that the day was an overwhelming success with the residents of the two villages coming together to celebrate the Coronation of King Charles III and to raise funds for local causes. The PC would like to thank the Sports Club for co-ordinating and holding this event and the PC was pleased to support by paying for the live music entertainment.

7.5 Noticeboard – The clerk is to contact Stokesley town clerk to obtain details of another contractor acceptable to NYCC.

7.6 List of vulnerable residents – The PC has opted for a list of homes that have vulnerable residents rather than names in order to comply with Data Protection Act 2018.

### **8. Decisions upon the following planning applications**

8.1 ZB23/00911/FUL Installation of two first floor windows to side elevation at Dromonby View, Busby Lane, Kirkby-in-Cleveland, Middlesbrough, North Yorkshire TS9 7AP **NO OBJECTIONS**

8.2 ZB23/00903/FUL Conversion of hayloft into 2no. annexes at Kirby Grange, Hill Road, Kirkby-in-Cleveland, Middlesbrough, North Yorkshire TS9 7HJ **NO**

## **OBJECTIONS**

### **9.0 Planning decisions**

9.1 22/02883/FUL Demolition of the existing dwelling (former granary) and erection of a replacement dwelling, together with associated works and a change of use of paddock land to domestic at The Granary Annexe, Bense Bridge Farm, Stokesley, North Yorkshire TS9 5LD **GRANTED**

9.2 Entrance from lower field to Toft Hill Caravan Park – email 16/05/23 from Enforcement Officer stating that ‘the Council has concluded it is not expedient to pursue any further enforcement action’ was considered. Clerk to request a copy of the report explaining why the case has been closed. Agreed access should be kept for use permitted under Planning Application 10/02807/FUL and emergencies but would wish to see the sign removed.

### **10. Financial Matters**

10.1 items i – iv – unable to action as YLCA has not yet completed the internal audit.

v) approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities. Proposed 3<sup>rd</sup> July – 11<sup>th</sup> August 2023 **APPROVED**

vi) Payments approved

(1) Cutting of grass verges

vii) Payments made

(1) £400.00 - Jump the Q - Entertainment for Coronation celebrations.

(2) £216.00- AML Site Services Ltd - Cutting of grass verges within the village

vii) Confirmation of bank balance - £13159.90 at 5<sup>th</sup> May 2023

viii) Any other financial matters :-

(1) Precept - £4600 received 28<sup>th</sup> April 2023 (full amount) No email confirmation received from North Yorkshire Council. Clerk to request.

(2) Cllr Seymour still has not received the promised return telephone call from Barclays Bank concerning the type of account the PC has.

(3) The clerk is to contact Great Broughton PC to ascertain when the payment of £200 towards the renewal of bark for the playground will be required.

11.0 Other matters – there was discussion as to the consistency of decisions regarding applications relating to listed buildings within the Conservation Area of the village. It was agreed to write to North Yorkshire Council Planning Department to try and get some clarification on this. Cllr. Passman agreed to prepare a draft for consideration at the next meeting

**Date of next meeting 5<sup>th</sup> June 2023 at 7.30pm in Kirkby-in-Cleveland Church Hall**