**MINUTES OF KIRKBY-IN-CLEVELAND PARISH COUNCIL MEETING ON 5th JUNE 2023**

**Attendees: County Cllr B Griffiths, Cllrs M Frew, T Seymour, M Weighell, A Scott, J Passman, Apprentice PCSO E Jackson and clerk Mrs L Smith 1. The Chairman reminded the Council that there was a possibility for the audio recording of the meeting – none were made 2. Apologies of absence - none 3. No declarations of interest were made. 4. The minutes of the meeting held on 22nd May 2023 were amended, as agreed by Cllrs to be shown as the Annual Parish Meeting, declared as a true and correct record and signed accordingly by Cllr Frew 5 Ongoing issues and the decisions made** 5.1 The Police Report stated that there had been 1 incident of Anti-Social Behaviour – Nuisance - during the period 1st May – 31st May. Cllr Seymour stated that he had reported a burglary of batteries and electrical wire from his property during May but this was not included in this report. PCSO Jackson advised that she would check as to the reason it was not included. She assured the PC that North Yorkshire Police will continue to patrol throughout the villages and surrounding areas. 5.2 Update on YLCA webinar on Government Planning Reforms by Cllr Passman – There appears to be many changes going through all at once – i.e. Parish Councils are to be more involved – if an application goes to appeal then the PC may comment: design may become more important: the target of 300,000 houses appears to remain the same, however the Government is at liberty to make changes. Clerk is to request Hambleton Local Plan from North Yorkshire Council. Clerk was unable to attend the webinar on greens due to illness. 5.3 Update on payment of £200 by Kirkby-in-Cleveland PC to Gt.Broughton PC for contribution for bark for playground. Email sent 25/5/23. No response as yet. Clerk is to follow up. 5.4 Request for report on Toft Hill Caravan Park from North Yorkshire Council. Email sent 5/5.23. No response as yet. Clerk to follow up. 5.5 Drains – Cllr Passman to check blocked drains on Kirkby Lane **6.0 Planning applications – none** **7.0 Planning decisions** 7.1 23/00690/FUL Proposed single storey extensions to form boot room, family dining area and replacement porch at The Grange, Kirkby Lane, Kirkby-In-Cleveland, Middlesbrough, North Yorkshire TS9 7AG **GRANTED** 7.2 23/00691/FUL Conversion of redundant domestic storage building to leisure area with mezzanine living space at The Grange, Kirkby Lane, Kirkby-In-Cleveland, Middlesbrough, North Yorkshire TS9 7AG **GRANTED** **8.0 Matters requested by Council** 8.1 Inconsistences in Hambleton District Council planning decisions - Cllr Passman presented a proposed letter to NYC re planning decisions – it was discussed and decided to be added to agenda for next meeting on 17th July for further discussion after consulting Hambleton Local Plan. 8.2 Noise of constructional nature during hours of 4pm – 8pm in residential area. The clerk is to action. 8.2 Documents that YLCA insist that the Parish Council maintain – the clerk is to ascertain which documents to prioritise. 8.3 A list of addresses of vulnerable residents is to be completed by the clerk. **9.0 Finance** 9.1 Payments approved i) YLCA Webinar – Government Planning Reforms attended by Cllr Passman 9.2 Payments made i) £12.50 - YLCA – webinar on Government Planning Reforms ii) £100.00 - Great Broughton & Kirby Sports Club – Coronation entertainment event iii) Clerks salary and expenses 9.3 Confirmation of bank balance £13159.90 as at 5th May 2023 9.4 Internal Audit i) To certify that Kirkby-in-Cleveland was exempt from external audit for fiscal year 2022/23 This item was dealt with at the meeting on 22nd May 2023. ii)The Annual Internal Audit Report for 2022/23 included at page 4 of the Annual Governance and Accountability Return 2022/23 **APPROVED** ii) Section 1 - Annual Governance Statement 2022/23 for Kirkby-in- Cleveland Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23 **APPROVED** iii) Section 2 - Accounting Statements 2022/23 for Kirkby-in-Cleveland Parish Council on page 6 of the Annual Governance and Accountability Return 2022/223 **APPROVED** 9.5 Renewal of insurance policy with Zurich – It was discussed and unanimously decided to renew with Zurich. Clerk to advise and add new printer to assets on policy. **10.0 Correspondenc**e 10.1 Clerks & Councils Direct – March /May 2023 circulated to cllrs 10.2 10.2 NYMNP South Area Forum 06/07/23 4.45 – 9.00 p.m. Botton Village – passed to Cllr. Weighell 10.3 Cllr. Passman now has contact details for the street cleaning team under the new North Yorkshire Council and will contact them for the Autumn Tidy Up Session. **11.0 Date of next Parish Council meeting - Monday 17th July 2023 in Kirkby Church Hall at 7.30 p.m**.