

**MINUTES OF KIRKBY-IN-CLEVELAND PARISH COUNCIL  
MEETING ON 11<sup>th</sup> September 2023**

[kirkbyparishclerk@hotmail.co.uk](mailto:kirkbyparishclerk@hotmail.co.uk)

**Attendees: County Cllr B Griffiths, Cllrs M Frew, T Seymour, M Weighell, A Scott, J Passman and clerk Mrs L Smith**

**1. The Chairman reminded the Council that there was a possibility for the audio recording of the meeting – none were made**

**2. Apologies of absence – North Yorkshire Police and the delayed arrival of County Cllr Griffiths.**

**3. No declarations of interest were made.**

**4. The minutes of the meeting held on 17<sup>th</sup> July 2023 declared as a true and correct record and signed accordingly by Cllr Frew.**

**5 Ongoing issues and the decisions made**

5.1 The police report - 2 reports, covering the months of July and August, were received and it was reported that there had been no criminal activity within the parish. However, there has been a large increase in crime in Great Broughton.

5.2 List of homes with vulnerable residents – the list was presented to the PC and more addresses are to be added. The revised list will be made available to the Cllrs at the next meeting on 30<sup>th</sup> October 2023.

5.3 Noticeboard – The contractor has confirmed that the noticeboard is on his work list. The clerk is to contact and ascertain if a date is available.

5.4 Verge/grass cutting – update. A new contractor has been appointed for cutting the grass and the previous contractor has been advised that their services are no longer required. The verge cutting is to continue as per usual with one less cutting per year. **RESOLVED**

5.5 Inconsistencies in Hambleton District Council planning decisions – update – Letter sent and response received. No further action. **RESOLVED**

5.6 Documents recommended by YLCA to be posted on the website - code of conduct, financial regulations and standing orders. These documents will be posted on the website over the next few months.

5.7 Increase in criminal activity in area – covered under 5.1

5.8 Whole Council training – Not required - **RESOLVED**

**6.0 Planning applications**

6.1 ZB23/01534/FUL Proposed single storey rear extension, demolition and replacement of existing sunroom, conversion of outbuilding to form habitable space at Holly House, Kirkby-in-Cleveland, North Yorkshire **NO**

## **OBJECTION**

### **7.0 Planning decisions –**

7.1 ZB23/01729/NMC - Non-material amendment to previously approved application No. 21/02912/MBN for change of use of agricultural building to dwelling house on land to east of Oxford House, Kirkby Lane, Kirkby-in-Cleveland, North Yorkshire **GRANTED**

7.2 ZB23/01419/FUL - Demolition of the existing dwelling (former granary) and erection of a replacement dwelling, together with associated works and a change of use of paddock land to domestic - Re-application to add dormer windows and entrance canopy. The rear extension increased in size and repositioned at The Granary Annexe, Bense Bridge Farm, Stokesley, North Yorkshire TS9 5LD **REFUSED**

### **8.0 Matters requested by Council**

8.1 Date for the Autumn Village Tidy Up Session – 21<sup>st</sup> October 2023.  
Meet at the crossroads at 9.30am.

8.2 Proposed dates for PC meetings in 2024 –  
22<sup>nd</sup> January

4<sup>th</sup> March

15<sup>th</sup> April - PC Meeting 7.00 p.m. Annual Parish Meeting 8.00 pm

20<sup>th</sup> May – Annual Meeting of the Council

15<sup>th</sup> July

9<sup>th</sup> September

21<sup>st</sup> October

9<sup>th</sup> December

8.3 Tree needs to be pruned – Cllrs Seymour & Passman are to consult 3 tree surgeons for advice on costing/availability/future maintenance.

### **9.0 Finance**

9.1 Payments approved

i) Annual cost of hosting the PC website

9.2 Payments made

i) Clerks salary

ii) T Jones - £130 – cost of hosting PC website

Request for training on VAT for unregistered councils by clerk/RFO - approved by PC. **RESOLVED**

9.3 Confirmation of bank balance - £11644.80 as 5<sup>th</sup> August 2023 – no bank statements have been received since this date. Clerk/RFO to contact bank.

### **10.0 Correspondence**

10.1 Telephone kiosk – email from a resident. The PC agreed that renovating the kiosk was a very good idea and would be beneficial to the

village. The resident has offered to undertake the project. Proposed by Cllr Seymour, seconded by Cllr Weighell. Agreed unanimously. RESOLVED  
10.2 Government consultation: Permitted development rights for barns – unrestricted housing in National Parks to be allowed with no planning permission needed - email from NYMNP- Cllr Passman to draft a response.

10.3 Letter from resident re speeding in village - The farmers on the parish council advised that most tractor speeds are restricted to 24 mph but appear to be travelling faster. When a tractor has a fully loaded trailer the speed of the tractor is reduced. Kirkby is a rural village so tractor activity is a part of village life. After discussion it was agreed that Cllr. Scott would buy some more Slow Down signs for use in the village to reinforce the existing ones. RESOLVED

10.4 Local Plan (NALC) email from YLCA – No response to be made

10.5 Notification of road closure between village and Quorn from 23/10 – 27/10 received.

**11.0 Date of next Parish Council meeting - Monday 30<sup>th</sup> October 2023 in Kirkby Church Hall at 7.30 p.m.**