

**MINUTES OF KIRKBY-IN-CLEVELAND PARISH COUNCIL  
MEETING ON 11<sup>th</sup> December 2023**

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**Attendees: County Cllr B Griffiths, Cllrs M Frew, T Seymour, M Weighell, A Scott, J Passman and clerk Mrs L Smith**

**1. The Chairman reminded the Council that there was a possibility for the audio recording of the meeting – none were made**

**2. Apologies of absence – North Yorkshire Police. County Cllr B Griffiths for late arrival**

**3. No declarations of interest were made.**

**4. The minutes of the meeting held on 30<sup>th</sup> October 2023 declared as a true and correct record and signed accordingly by Cllr Frew.**

**5 Ongoing issues and the decisions made**

5.1 The police report – A report was received from NY Police stating that there had been no crimes reported.

5.2 Tree Pruning – It was decided that pruning should take place annually.

**RESOLVED**

5.3 Code of Conduct – still to be added to website. Standing Orders – are to be brought to the next meeting for approval and addition to website.

5.4 New Slow Down signs – Provided by Cllr Scott as a gift to the village and to be installed by Cllr Passman **RESOLVED**

5.5 Telephone Kiosk – BT has confirmed that the kiosk will be included in the repaint programme in summer 2024 and the window replacement will take place after repainting. It was decided that the situation would be monitored and if necessary, work could be undertaken by the PC.

5.6 A response was received from Michael Gove via Rishi Sunak re extension to permitted development to National Parks. No further action to be taken.

**RESOLVED**

5.7 Polling District Consultation – No change so no response. **RESOLVED**

**6.0 Planning applications - none**

**7.0 Planning decisions**

7.1 23/00089/FUL Change of use of land to domestic and retrospective construction of a detached garage at Dromonby Grange Farm, Stokesley, North Yorkshire - **GRANTED**

7.2 Decision on Mr. Jones appeal against refusal of an application for an exceptional dwelling - still ongoing.

**8.0 Finance**

## 8.1 Payments to be approved

- i) Station Software– annual website registration - £36
- ii) North Yorkshire Council - grit bin refill - £90
- iii) Stephen Johnson – pruning of tree on green opposite Black Swan pub - £165
- iv) Rob Alderson – verge cutting - £354

ALL APPROVED

## 8.2 Payments made

- i) Annual cost of registration of the website – Station Software - £36 .00
- ii) NYC – Replenishment of bin for winter 2023/24 - £90.00
- iii) L N Smith -Clerk/RFO’s salary & expenses - £444.10 (Clerk/RFO salary increase in accordance with the 2022/2023 NALC Local Government Services Pay Agreement 2023 - APPROVED)
- iv) L N Smith – Clerk/RFO salary increase backdated - £97.50 (01/04/23 – 31/12/23)
- v) L N Smith – Festive get-together - £25.74
- vi) S G Johnson – Tree pruning - £165.60
- vii) R D Alderson – verge cutting - £354.00
- viii) A Scott – Replacement cheque (cheque number 100621 lost) - £21.40

8.3 Confirmation of bank balance - £11070.70 as 5<sup>th</sup> October 2023

8.4 Budget for precept 2024/2025 – Following discussion of the budget figures produced to the meeting by the RFO it was suggested that the precept should be set at £4850. Proposed by Cllr Passman. Seconded by Cllr Seymour. Agreed unanimously. Confirmation to be sent to NYC by clerk. **RESOLVED**

8.5 Clerk to book place on the webinar VAT for unregistered councils on 18/1/24 APPROVED

## 9.0 Correspondence

9.1 Household Waste Recycling Centre Consultation – Not a consultation for the PC but for individuals. Cllr Frew entered the details into the Church magazine, which was delivered to every household thus enabling anyone to take part in the consultation.

9.2 YLCA Law & Governance – Biodiversity Duty - The Council has adjusted the number, timing and extent of verge and grass cuttings, removed Himalayan balsam from the drainage ditches on Hill Road and avoids using herbicides when maintaining the pavements in the village in accordance with the above duty. Clerk to produce Biodiversity Policy for adoption at the meeting on 22nd January.

## 10.0 Matters requested by the Council

10.1 Christmas tree – Thanks to Cllr Seymour for the tree and if new lights are required then the purchase is approved.

10.2 Defibrillator funding – Cllr Passman passed this funding information to the Kirby and Gt. Broughton Sports Club, and they are applying for funding for a defibrillator to be installed at the Sports Club premises.

10.3 Cllr Weighell raised the question of a fallen tree branch blocking a footpath above Gt. Broughton. It was agreed that this should be dealt with by him in his role of local Lead North York Moors Ranger directly with Gt. Broughton Parish Council.

10.4 North Yorks and York Local Nature Recovery Strategy (LNRS) – to be dealt with at next meeting on 22<sup>nd</sup> January 2024

**11.0 Date of next Parish Council meeting - Monday 22<sup>nd</sup> January 2024 in Kirkby Church Hall at 7.30 p.m.**

DRAFT