

**MINUTES OF KIRKBY-IN-CLEVELAND PARISH COUNCIL
MEETING ON 4th March 2024**

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Attendees: County Cllr B Griffiths, Cllrs M Frew, T Seymour, M Weighell, J Passman, clerk Mrs L Smith and Mrs C Kerr

1. The Chair reminded the Council that there was a possibility for the audio recording of the meeting – none were made

2. Apologies of absence – North Yorkshire Police, Cllr A Scott

3. No declarations of interest were made.

4. The minutes of the meeting held on 22nd January 2024 declared as a true and correct record and signed accordingly by Cllr Frew.

5 Ongoing issues and the decisions made

5.1 The police report – A report was received from NY Police stating that there had been one crime of violence against a person reported during January and no crimes at all during February. It was reported to the PC that a sheep had been killed and that there had been an incident of poaching, but these were not on the police report. Cllr Passman attended the Police Drop In at the Globe. The “No Cold Calling” signs which he had hoped to obtain were unavailable but are to be forwarded later for distribution to any households which require them.

5.2 Mrs C Kerr was in attendance to give the PC an update on the recent change of ownership of the Wainstones Hotel in Great Broughton. It is to remain as a hotel, with more of a community feel for the two villages – Gt. Broughton and Kirkby as it is proposed to add a café to the front of the building. Any ideas for any community involvement from residents are welcome.

5.3 Tree pruning – Cllr Passman is to obtain further quotes for the work.

5.4 Code of Conduct/Standing Orders- Code of Conduct is to be placed on the website. As the Standing Orders is a long document it was decided that a link would be placed on the website for anyone wishing to view this document.

5.5 Interpretation board – the History Society is to proceed with obtaining more information i.e. cost/contractor etc. The parish council will be consulted in due course as to content and positioning.

5.6 Biodiversity Duty Policy – signed and diarised for a review in March 2025.

5.7 Area 2 Thirsk Highways - Cllr Passman reported back from the

workshop he attended. Blocked drains been a problem made worse by the amount of rain. The work to be conducted by Highways on Hill Road is for clarification of how/who caused the damage to the drain. Its ultimate repair may be a long drawn out process.

6.0 Planning applications

6.1 ZB24/00274/MBN Prior Notification of Proposed Change of Use of Agricultural Building to 2 Dwelling houses (Use Class C3) and for Associated Operational Development at Dromonby Bridge Farm, Busby Lane, Kirkby-in-Cleveland Middlesbrough, North Yorkshire TS9 7AP

NO OBJECTIONS

7.0 Planning decisions

7.1 ZB23/00903/FUL Conversion of existing hayloft into ancillary accommodation at Kirby Grange, Hill Road, Kirkby-in- Cleveland Middlesbrough North Yorkshire TS9 7HJ **GRANTED**

8.0 Matters requested by the councillors

8.1 Spring Village Tidy Up Session – This will take place on 11th May at 9.30am at the crossroads.

9.0 Finance

9.1 Payments to be approved

i) Hire of Flintoft room – Kirkby & Broughton PCC

9.2 Payments made

i) Kirkby & Broughton PCC – hire of Flintoft room - £48

ii) T. Jones - £120 - (Replacement for lost cheque no 100692)

iii) L N Smith - clerk's salary & expenses - £476.60

9.3 Confirmation of bank balance - £8424.40 as at 5th March 2024

9.4 Internal Audit – clerk to contact Gt.Broughton PC to enquire who conducts their internal audit and follow up details from YLCA.

9.5 Training on VAT for unregistered councils – clerk to attend webinar on 21st March

10.0 Correspondence

10.1 Email from YLCA 07/02/24 - Parish Council Domain Helper Service - email 22/02/24 - NALC briefing - council email addresses - no action required at present

10.2 YLCA email 22/02/24 - Martyn's Law survey – no action required

10.3 North Yorkshire cost of living campaign - email 22/02/24 – Poster to be placed on noticeboard

10.4 YLCA email - YLCA Training Programme April to September – Councillor - Development Framework – No action required

10.5 Health & Wellbeing – Public consultation - email from YLCA - 21/2/24 - May be completed by individuals

10.6 Home to school travel policy - consultation - email NYC HS2
20/2/24 – Not really relevant to PC. May be completed by individuals

11.0 Date of next Parish Council meeting - Monday 15th April 2024 in Kirkby Church Hall at 7.00 p.m. followed by Annual Parish Meeting 8.00 p.m.

DRAFT