

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL
KIRKBY-IN-CLEVELAND PARISH COUNCIL
HELD ON 20th MAY 2024

kirkbyparishclerk@hotmail.co.uk

1.0 Election of officers

CHAIR - Cllr M Frew - Proposed by Cllr T Seymour
Seconded by Cllr A Scott

VICE -CHAIR – Cllr T Seymour – Proposed by Cllr M Frew
Seconded by Cllr A Scott

2.0 Declaration of Acceptance signed by Cllr Frew

3.0 The Chair reminded the Council that there was a possibility for the audio recording of the meeting – none were made.

4.0 Apologies of absence – North Yorkshire Police. Cllr Passman to be late.

5.0 No declarations of interest were made.

6.0 The minutes of the meeting held on 15th April 2024 declared as a true and correct record and signed accordingly by Cllr Frew.

7.0 Matters Arising

7.1 Police Report – A report was received from North Yorkshire Police. It stated that between 1st April and 30th April 2024 there were three incidents within the parish- one of Anti-Social Behaviour, one of auto crime and one of violence against the person.

7.2 Spring Village Tidy Upon 11th May - This went well. Highways Waste Operations/Streetscene did an exceptional job. It was decided that an email be sent thanking Mr Harry Briggs for excellent service. Cllr Passman is to ask Steven Ward to clean the setts outside School House on a bi-annual basis and collect the grass cuttings after each cutting. It was noted that the pavement outside the Black Swan has broken/uneven paving stones which could be a Health & Safety issue. The clerk is to contact Highways Area 2 to request either repair or replacement.

7.3 Tree Pruning – The cherry tree is to be pruned on 28th May. Cllr Passman was asked on the progress of the resident with the problem tree as discussed at the previous meeting. A report from an arborist is being prepared.

7.4 Blocked drains – It was reported that a drain below Herringbone House was blocked. The clerk is to inform Highways via the parish portal.

7.5 Western Area Forum – Cllr Passman gave a report.

i) Parking charges are now incurred in the car park at the top of Clay Bank.

ii) More meadows are needed- encouragement of insects for pollination

iii) Strategic planning -Grade 2 listed buildings should be treated sympathetically.

iv) Concentrating on upgrading popular paths to disability paths.

v) Date of next meeting 22/10/24.

7.6 Speeding in the village – concerns raised in the Annual Parish meeting. - Many things have been attempted – slow down signs, Community Speedwatch was quite successful, but Covid halted it. Clerk to ascertain if Community Speed watch is still available. If anyone has an idea to contribute, please get in touch. County Cllr.

Griffiths reported that the Police now have a bike that can check speeds. Get up to date speeds on Busby Lane and go back to police.

7.7 Interpretation Board – The History Society needs to know where the board is to be sited. It was decided that it should be between the tree and the steps on the green opposite the Black Swan. County Cllr Griffiths advised that some funding may be available from the Locality Fund.

8.0 Planning applications

8.1 ZB24/00129/FUL - Change of use of wedding dress shop to a tattoo studio at The Station, Station Road, Stokesley, North Yorkshire TS9 7AB - **NO OBJECTIONS**

8.2 ZB24/00731/FUL - Application for the construction of an open fronted single garage at Skelderskew, Hill Road, Kirkby In Cleveland, Middlesbrough, North Yorkshire TS9 7AN – It is forward of the building line but otherwise **NO**

OBJECTIONS

8.3 ZB24 /00761/FUL - Change of use of barn to domestic with alterations to barn at Field House, Station Road, Stokesley, Middlesbrough, North Yorkshire TS9 7AB **NO OBJECTIONS**

8.4 Ivy House, Kirkby Lane, Kirkby-in-Cleveland – The Enforcement Officer is visiting on 24th May to see whether any breaches have occurred, or if there has been work undertaken without planning permission. This may be the cause of is damage to neighbouring properties.

8.5 Developments to Toft Hill Caravan Park – The hedging put in is laurel, which is not a native species which the planning application stated it should be. There has also been a suggestion that the owner is proposing to use the land for the pitching of tents. Contact planning department/Enforcement on these matters.

8.6 Permitted development rights for barns – conversion to housing. The government has decided not to extend Class Q into National Parks and National Landscapes.

9.0 Planning Decisions

9.1 ZB24/00274/MBN - Prior Notification of Proposed Change of Use of Agricultural Building to 2 Dwellinghouses (Use Class C3) and for Associated Operational Development at Dromonby Bridge Farm, Busby Lane. Kirkby- In-Cleveland, Middlesbrough. North Yorkshire TS9 7AP - GRANTED. This development is liable to CIL

9.2 Dromonby Bridge Farm, Busby Lane, Kirkby-in-Cleveland, North Yorkshire, TS9 7AP. The appeal has been dismissed as it was not deemed to be an ‘exceptional’ design but also because the area was not considered to be a suitable location for a residential development.

9.3 Herringbone House-The decision notice states that the development is liable to

CIL. Not yet received. Clerk to investigate.

10.0 Finance

10.1 Payments to be approved

- i) YLCA membership
- ii) Paper & ink for Cllr Frew
- iii) YLCA – Webinar -Planning Enforcements & appeals

10.2 Payments made

- i) YLCA Webinar VAT for unregistered councils (VAT126) - £30
- ii) YLCA Membership subscription - £141
- iii) Great & Little Broughton Parish Council – KPC annual contribution for playpark grass cutting - £569.43
- iv) Great North Air Ambulance – charitable donation - £100

10.3 Confirmation of bank balance at 31st March 2024 - £7827.80

10.4 AGAR Certificate of Exemption completed and signed. Other documents to be completed at next meeting on 17th June.

10.5 Claim of VAT-VAT to be claimed after audit completed.

10.6 Updated Financial Regulations template – Clerk to obtain

10.7 Email confirmation of Precept on 26th April 2024 - £4850

11.0 Correspondence

11.1 Email 01/05/24 Community Governance Degree course – survey request – PC agreed for clerk to complete survey.

11.2 Email 23/04/24 Appointment of two representatives to attend YLCA Branch meetings – it was agreed this should be the Chair and the Clerk at any time. Clerk to inform YLCA of the current names.

11.3 Email 29/04/24 NALC Barriers to community energy projects survey - not relevant.

11.4 Email 10/05/24 Consultation on standards in public life - NALC survey - response due – 17/05/ - Cllr Frew responded.

11.5 Email from NYC- Call for sites consultation – Cllr Frew has registered as chair and the clerk is to register also. All councillors recommended to register so they can respond individually should any controversial site proposals come forward.

11.6 Bereavement Survey - completed by Cllr Frew.

11.7 The defibrator cabinet was recently opened but not used. However, the door was not able to be closed properly. This was reported but when the guardian - Mr R Johnson checked later – all was in order and the door was closed. No further action is required.

11.8 Green Belt and Conservation Areas Planning webinar Wed. 24/07/24 6.30 – 8.00 p.m. Cllr. Passman may be able to attend.

11.9 Planning Enforcement and Appeals webinar Wed 22/05/24 6.30 – 8.00 p.m. Cllr. Frew to attend.

11.10 New YLCA website. This has just gone online. Cllr. Frew has logged in, Clerk to do so. Other Councillors can do so to access the resources on the website.

11.11 Yorkshire Parish Council Website – an opportunity to have a.gov.uk website via a local source. Agreed to keep our.org.uk website and the services of Thomas Jones for the present.

Date of next Parish Council Meeting – Monday 17th June 2024 at 7.30 p.m. in Kirkby Church Hall.